

**London Borough of Brent
Summary of Decisions taken by the Cabinet
on Monday 23 October 2017**

PRESENT: Councillor Butt (Chair), Councillor McLennan (Vice-Chair) and Councillors Farah, Hirani, Miller, M Patel, Southwood and Tatler

Agenda Item No	Item	Ward(s)	Decision
1.	Apologies for Absence		None.
2.	Declarations of Interest		There were no declarations of interest by Members.
3.	Minutes of the Previous Meeting		It was RESOLVED that the minutes of the previous meeting, held on 11 September 2017, be approved as an accurate record of the meeting.
4.	Matters Arising (if any)		There were no matters arising.
5.	Petitions (if any)		There were no petitions to be discussed by Cabinet.
6.	Complaints Annual Report 2016 - 2017	All Wards	<p>RESOLVED that:</p> <p>6.1 The Council and BHP's performance in managing and resolving complaints be noted;</p> <p>6.2 The following specific recommendations be noted and agreed:</p> <p style="text-align: center;"><i>Root cause of complaints</i></p> <p>a. Work with service area and departmental management teams to review key service delay/failure hotspots and develop improvement plans.</p> <p>b. Develop a tailored training plan on communication and</p>

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			<p>staff behaviours to be implemented in priority service areas across the Council.</p> <p>c. Support the new Housing Management Service during the redesign of the repairs process by feeding in the lessons learned from complaints.</p> <p><i>Decision making and outcomes</i></p> <p>d. Review LGO referrals and identify any future opportunities for early resolution and minimisation of premature LGO referrals.</p> <p>e. Review our internal approach to complaint decisions, corrective actions and compensation in light of LGO outcomes in 2016/17.</p> <p><i>Complaint handling and monitoring</i></p> <p>f. Continue to improve internal processes and working arrangements with service managers to increase the timeliness of Stage 2 responses.</p> <p>g. Work closely with the Housing Management Service management team to establish a new and effective complaints process and implement improved working arrangements to manage Stage 2 complaints</p> <p>h. Implement a weekly Corrective Actions Tracker for all departments to monitor the timely completion of agreed remedial actions.</p> <p>6.3 The fact that BHP had been reported as a separate organisation</p>

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			for the purposes of this annual report for 2016/17 be noted.
7.	Matters requiring shareholder consent and plans to develop 2018/19 business plan for the Council's wholly owned company I4B Holdings Ltd	All Wards	<p>RESOLVED that:</p> <p>7.1 The Council and the I4B Holdings Ltd should enter into a new four-year Services Agreement to provide a range of support services;</p> <p>7.2 £50m be made available for drawn-down (by I4B Holdings Ltd) as the final tranche of the £100m PRS funding, to complete the purchase of 300 properties in line with the Cabinet's agreement of the Temporary Reform Accommodation Plan in March 2016 and the 2017/18 to 2019/20 budget in February 2017;</p> <p>7.3 The end of I4B Holding Ltd's first financial year be moved from the end of December 2017 to the end of March 2018 to bring it in line with the Council;</p> <p>7.4 The appointment of an additional Company Director to the I4B Holdings Ltd Board be agreed;</p> <p>7.5 I4B Holdings Ltd's intention to develop its second Business Plan and seek Shareholder agreement at the Cabinet meeting in February 2018 be noted; and</p> <p>7.6 The establishment of an Equity Investment Framework, restricting the Council's investment in I4B Holdings Ltd to 25% of total capital invested be approved.</p>
8.	Authority to Award a Care and Support Services Contract for	All Wards	RESOLVED that:

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	Visram House Extra Care Scheme		8.1 The contract for care and support services be awarded to Notting Hill Housing Trust (NHHT) for a period of 5 years with an option to extend by up to two further one year periods (5+1+1).
9.	Selective Licensing in the Private Rented Sector - Update	All Wards	<p>RESOLVED that:</p> <p>9.1 The identified inconsistencies in the original report of 19 June 2017 and the required amendments be noted. In particular, Preston ward was included in Designation Area 4 and Queensbury ward in Designation Area 6 and that no rectifications were required regarding Designation Areas 1, 3 and 5;</p> <p>9.2 The legal requirements for introducing Selective Licensing be agreed by way of clarification on the grounds of anti-social behaviour (ASB) and/or migration and/or deprivation and/or poor housing conditions and/or high levels of crime have been met with regard to three of the six selective licensing designation areas as summarised in table 6 in paragraph 10.16 of the report to Cabinet dated 19 June 2017, which covered the following Council wards:</p> <ul style="list-style-type: none"> i) Brondesbury Park (designation 2 on grounds of migration, anti-social behaviour and high level of crime); ii) Alperton, Barnhill, Sudbury, Tokyngton, Preston (designation 4 on grounds of anti-social behaviour and poor housing conditions); iii) Fryent, Kenton, Northwick Park, Queensbury (designation 6 on grounds of anti-social behaviour and migration). <p>9.3 Subject to paragraph 9.2 above and by way of clarification, the</p>

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			<p>designation of three areas for selective licensing, namely Designation Areas 2, 4 and 6 be authorised to last for five years from the date of designation. These would cover the following Council wards as shaded in blue and marked D2, D4 and D6 on the map at paragraph 4.6 of the Cabinet report, namely:</p> <ul style="list-style-type: none"> i) Brondesbury Park (designation area 2); ii) Alperton, Barnhill, Sudbury, Tokyngton, Preston (designation area 4); iii) Fryent, Kenton, Northwick Park, Queensbury (designation area 6). <p>9.4 Consent be sought from the Secretary of State for the designation for Selective Licensing of the three designation areas 2, 4 and 6 as referred to in paragraphs 9.2 and 9.3 above and that this consent application in relation to designation areas 2, 4 and 6 would be submitted in addition to the application for consent which had been submitted to the Secretary of State following the Cabinet’s decision of 19 June 2017;</p> <p>9.5 Authority to issue the required statutory notifications in respect if designation areas 2, 4 and 6 as referred to in paragraphs 9.2 and 9.3 above in relation to the Selective Licensing Scheme designations be delegated to the Strategic Director of Community Wellbeing, in consultation with the Lead Member for Housing and Welfare Reform; and</p> <p>9.6 Subject to consent being obtained from the Secretary of State, and the issue of statutory notifications, the Strategic Director of Community Wellbeing, in consultation with the lead member for</p>

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			housing and welfare reform be authorised to decide the date from which the council will begin to accept applications for Selective Licensing for the Designation Areas 2, 4 and 6 and the date on which those three designations will come into effect.
10.	Queens Park/Cullen House, South Kilburn - Approval to bring forward the JV Co or other option to commence delivery of this project to include procurement of a construction partner	Kilburn	<p>RESOLVED that:</p> <p>10.1 The significant progress made on the technical issues and the current position as set out in paragraph 3.6 and 3.7 of the Cabinet report with regard to progress in establishing a Joint Venture Company with London & Newcastle Capital Limited for the comprehensive redevelopment of the Queens Park/Cullen House project be noted;</p> <p>10.2 The Strategic Director of Regeneration and Environment in consultation with the Lead Member Regeneration, Growth, Employment and Skills, be delegated authority to implement the contingency option detailed in paragraph 3.8 (the “Contingency Option”) of the Cabinet report should it not be possible to agree the terms of the Joint Venture.</p> <p>10.3 Officers be authorised to negotiate a buyout of London & Newcastle Capital Limited’s interest in the Falcon Public House in order to bring the site forward for development, should the Contingency Option be selected;</p> <p>10.4 Approval was granted for the procurement of a construction partner for the Queens Park/Cullen House site either through a mini-competition using an appropriate Framework or alternatively through a Competitive Procedure with Negotiation under the Public</p>

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			<p>Contracts Regulations 2015 on the basis of the pre-tender considerations and evaluating the tenders on the basis of the evaluation criteria set out in (Appendix 3) should the Contingency Option be selected;</p> <p>10.5 The Strategic Director of Regeneration & Environment in consultation with the Lead Member of Regeneration, Growth, Employment and Skills, be delegated authority to select the appropriate procurement route outlined in 10.4 above for the reasons detailed in paragraph 3.11 of the Cabinet report.</p> <p>10.6 Authority to award a contract for a construction partner for the Queens Park/Cullen House site to the Strategic Director of Regeneration & Environment in consultation with the Lead Member of Regeneration, Growth, Employment and Skills, be delegated for the reasons detailed in paragraph 3.14 of the Cabinet report should the Contingency Option be selected.</p> <p>10.7 The setting of rent levels for the affordable homes at the Queens Park/Cullen House site once complete, at a rent equivalent to the H.C.A. Target Rent levels, be approved;</p> <p>10.8 The acquisition of a long lease of Networks Rail’s interest by the Council be agreed in principle. A further report be presented to Members on the terms negotiated for this proposed purchase which would help to bring the site forward for redevelopment; and</p> <p>Negotiation and entering into Heads of Terms with Transport for London for the delivery of their new offices by Officers be agreed.</p>

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Agenda Item No	Item	Ward(s)	Decision
11.	Review of Council Tax Support scheme	All Wards	<p>RESOLVED that:</p> <p>11.1 Brent’s Council Tax Support (“CTS”) scheme would remain unchanged in 2018/2019; and</p> <p>11.2 The factors which would be relevant for consideration regarding the future of the local scheme beyond 2018/19 be noted.</p>
12.	Brent Council's Workforce Strategy 2017-2020	All Wards	<p>RESOLVED that:</p> <p>12.1 The Brent Council Workforce Strategy 2017 – 2020 be approved; including the four workforce priorities and the high level action plan.</p>
13.	Brent’s Apprenticeship Strategy 2017-2020	All Wards	<p>RESOLVED that:</p> <p>13.1 The Council’s Apprenticeship Strategy be endorsed;</p> <p>13.2 The recommended new apprenticeship pay scales for the council’s own apprentices be noted; and</p> <p>13.3 The analysis of the Council’s skills gaps identified to date be noted and the ongoing utilisation of the Apprenticeship Levy to support investment in workforce development and apprenticeships be endorsed.</p>
14.	Resources Senior Manager Reconfiguration		<p>RESOLVED that:</p> <p>14.1 The deletion of the role of Director of Human Resources and</p>

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			<p>Organisational Development for the reasons set out in the Cabinet report be approved;</p> <p>14.2 That Cabinet approves the proposal to re-designate and then appoint to the Chief Legal Officer role at Hay 3 grade and the intention to move the oversight of the shared service for Procurement with Harrow as well as some aspects of the current HR function to within the remit of the re-designated Chief Legal Officer be noted;</p> <p>14.3 The creation of a Director of Property and Assets role at Hay 3 be approved.</p> <p>14.4 The proposal to bring the oversight of Civic Enterprise and some aspects of the current HR function within the remit of the Chief Finance Officer be noted;</p> <p>14.5 The proposal to move the Equalities function to Performance, Policy and Partnerships be noted; and</p> <p>14.6 The final decision-making on the proposals following consultation be delegated to the Chief Executive in consultation with the Leader and Deputy Leader.</p>
15.	Reference of item considered by Scrutiny Committees (if any)		None.
16.	Exclusion of Press and Public		No.

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17.	Any Other Urgent Business		No.